1. Log on to:

http://yorkswimmingacademy.com/homeportal/

2. Enter your login details and press 'Log in'



Rebooking with Home Portal -Lesson Balance Expired

- **TORK** Swimming Academy
- 3. Once you have logged in, you will see a message saying 'Not attending any classes'. Click on the 'Book Classes' button:

TORK Swimming	OVERVIEW BOOK CLASSES ACCOUNT LOGOUT En
LOONNY SMITH Oversee Not attending any classes Why not find one?	No waiting lots Class history Course Class name Group Weekly Junior Stage 1
+ ADD MEMBER	Lessons Stared Sourcey (Sourcey 10: 2023) Completed: Sourcey (Sourcey 10: 2023) Group Weekly Pre- School Lessons Stared Woekedy, April 10: 2027 - No end date Group Weekly Junior Stage 1 Stared Sourcey 10: 2022 Lessons Campiered Sourcey and 10: 2022
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4. You will now be taken to the Online Joining Page. Type in your city or post code and select the appropriate venue.



5. Select the activity you wish to book (Learn to Swim) and click 'Show Centres'.

ORK Swimming Academy



6. Select your preferred day(s) and click 'Show Classes.

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7. Select your preferred class from the list of available options. Click 'Book this course'.

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Weekly Lessons				Dook only course	
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Thursday					
Saturday		Group Weekly Junior L	essons - Stage 2	From: £6.32	
Activity		Thursday 16:30 - 17:00		Speces left: 2	
Learn to Swim		Start Date 02 May 2019		Book this course	

 If you wish to select an additional class (i.e. you wish for your child to swim more than once per week), you will have the option of clicking 'Continue Shopping'. If you are happy with the class you have selected, click 'Check Out Now'.

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9. Select who will be attending the class you have selected.

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10. Select the number of lessons you would like to book. If you have been given a promotional code, enter this also and click 'Continue'.

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Rebooking with Home Portal -Lesson Balance Expired

11. Check the details and enter gift card code, if you are paying by gift card. If the details are correct, click 'Continue' (otherwise, select 'Back to Courses' to amend the details').

Swimming Academy

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12. Enter 'Bill Payer's Details'. If the address and contact details are the same as the child, you can select the tick box at the top of the page to save time.

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13. Complete the 'Card Payment' form and click 'Pay Now'



14. If payment was successful, you should see confirmation of your booking. Please check your e-mail for confirmation of your booking.

